12 December 2014

Dear Parent/Guardian/Caregiver

Onslow Primary School has received clarification of the Department of Education and Training’s Information Privacy and Security Policy that requires schools to gain parental/guardian permission before using visual images of students such as photographs outside the school environment.

Onslow Primary School regularly uses images of students in a variety of ways to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to the Department of Education and Training materials such as educational videos and the fortnightly school newsletter.

We request your permission to use any images of your child in some or all of the ways listed below. You are of course at liberty to withdraw your consent at any time by contacting the school in writing.

- School Websites/CD-ROMs/Video/Newsletters or any medium in relation to school-related activities
- Promotional material for the Department of Education and Training or School
- Articles for West Australian/School Matters/Community Newspapers

Please complete the permission slip below and return to the school at your earliest convenience.

Thank you

Jacqueline Barry

PRINCIPAL

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I give permission / I do not give permission (please circle) for Onslow Primary School to use images of the students/s named below:

Student(s) name

____________________________________

____________________________________

____________________________________

____________________________________

____________________________________

Parent/Guardian Name: ___________________________ (please print)

Parent/Guardian’s signature

S:\Administration Staff\862 Student Services\850 Students\Permission to use images.doc