

Meeting Minutes

Meeting	Onslow School P&C	Date Held	9 th June 2020	Venue	Onslow Beach Resort
Attendees	Kelly Jeffreys (<i>President</i>), Sharon Bartram (<i>Vice president</i>), Erin Brewer (<i>Treasurer</i>), Olga Goerke (<i>Treasurer Elect</i>), Kelli Dunlop (<i>Secretary</i>), Kirsty Kefford, Jackie Barry, Suzanne Wilson.				
Apologies	Rachel Cowan, Alanna McKenzie, Michelle Nierzeba, Renae Coates, Holly Lozyck.				
Minutes Taken by	Kelli Dunlop				
Next Meeting Date	10 th August 2020 @ 7.00pm Onslow Beach Resort				

ITEM	MINUTES	ACTIONS
1. Meeting open	1.1. 6.41pm	
2. Review of Previous Minutes	2.1 Accepted	<ul style="list-style-type: none"> <input type="checkbox"/> KD to ensure final copy sent to P&C email address; forward copy to TK to upload to website once previous month's minutes have been accepted (NB – Website will always be one month behind). ✓ <input type="checkbox"/> KD: ensure all P&C Members are receiving minutes via email. ✓
3. Financial Matters	<p>3.1 Incoming May: \$1457 <i>Uniforms</i></p> <p>3.2 Outgoing May: \$182.37 <i>Fruit Boxes</i> <i>Bank Fees</i></p> <p>3.3 Uniform order delayed beyond normal 12-week turnaround time due to COVID. CLOSED</p> <p>3.4 Grants: <i>Shire new grant application submitted – potential \$2500.</i> <i>FMG Community Grant awarded - \$2000</i> <i>Minderoo grant awarded - \$1000</i> <i>K+S Salt donation received - \$2500</i> <i>Lotterywest community relief grant not received</i></p>	

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	<p><i>Various other recent grant programs have not been applicable to P&C.</i> <i>BHP grants on hold (COVID)</i> <i>Rio Tinto grants on hold (COVID)</i> <i>Discussion surrounding expiry of healthy eating grant (\$2708.17 available), P&C happy that monies can be spent by year end and COVID restrictions adequate reason for delay in spending.)</i></p> <p>3.5 Available Balance: \$8108</p>	
<p>4. General Business</p>	<p>4.1 Discussion around body-strength equipment for upper levels. Project to commence on completion of Kindy Playground Project, to be led by Onslow School (student councillors + Mr Tan), P&C to fundraise. P&C eager for Mr Tan and Students to commence planning as any P&C fundraising and grant submissions will require project details. ONGOING.</p> <p>4.2 Class Room P&C reps have been agreed to by JB; to commence in Semester 2. ONGOING.</p> <p>4.3 Discussion re Welcome Packs, recently updated and now being distributed to new families, in addition to new app to replace SchoolStar and communication via school Facebook page. CLOSED.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> ALL to revisit upper levels project when Kindy Playground project complete. <input type="checkbox"/> JB to initiate planning for next project. <input type="checkbox"/> KJ to liaise with JB re: implementing classroom P&C reps.
<p>5. School Uniforms</p>	<p>5.1 New order placed – delivery delayed as per item 3.3. CLOSED.</p> <p>5.2 School uniform shop to run on a pupil free day to facilitate uniform sales. ONGOING.</p>	
<p>6. Kindy Playground</p>	<p>6.1 KJ met Colin @ Munros to remove some sand and old rubber edging, and install new limestone blocks, building slide, log steppers, balance beams and all associated works. Also working with school to replace existing fence. Dates TBC. ONGOING.</p> <p>6.2 KJ has spoken with Men’s Shed re splitting timber on new table, repairs likely during school holidays. ONGOING.</p> <p>6.3 Discussion around Facebook post thanking contributors – some done in 2019, but will need to reiterate in 2020. CLOSED.</p> <p>6.4 EB has spoken with Minderoo, \$1000 grant awarded. CLOSED.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> KJ to lock in work dates with Colin and confirm discussions re monkey bars. <input type="checkbox"/> KJ / SB to measure mulch area with Colin to ensure correct amount ordered. <input type="checkbox"/> KD to enquire with builder for St John WA build whether P&C can use his truck to transport mulch; KJ to enquire re: same with Onslow Salt.

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	<p>6.5 KJ has secured \$2500 donation from K+S Ashburton Salt. CLOSED.</p> <p>6.6 Discussion around construction and ensuring safety standards have been met. JB confirmed that by using Colin, who is licensed, he is obliged to ensure that the playground conforms with requirements. No proof of compliance required per JB.</p> <p>6.7 Next stage = monkey bars. Discussion surrounding original plan vs product availability and affordability. All agreed Colin to source and install in accordance with applicable standards. \$2500 donation from K+S Salt to go towards this. ONGOING.</p>	
<p>7. Fundraising</p>	<p>7.1 A number of parents have come forward to volunteer. CLOSED.</p> <p>7.2 Fundraising opportunities:</p> <p>7.2.1 Reusable insulated bags. Unavailable from supplier due to COVID. CLOSED</p> <p>7.2.2 Mother's Day and Father's Day stalls for kids to buy a small gift for parents. CLOSED DUE TO COVID.</p> <p>7.2.3 Wax wraps: Erin has sourced materials, waiting delivery. Suggested sell price \$25. ONGOING.</p> <p>7.2.4 School Carnival / Dance (instead of Winter Fete): term 3 pending dates; DJ, sausage sizzle, cake stall, damper station, icypoles. PENDING COVID RESTRICTIONS.</p> <p>7.2.5 Staircase to the Moon: school to have cake stall once/month? Also sell wax wraps? PENDING COVID RESTRICTIONS.</p> <p>7.2.6 Father's Day. CLOSED DUE TO COVID.</p> <p>7.2.7 Recycling "Containers for Change": EB has confirmed that OPS can have three wheelie bins to collect recyclables, which will be collected fortnightly from 01/10/2020 on Friday afternoons and Saturday mornings. ONGOING.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> SW to confirm we can sell wax wraps from Kuarlu. ✓ CONFIRMED. <input type="checkbox"/> EB to follow up with JB re Containers for Change.

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<p>8 Healthy Living</p>	<p>8.1 Fresh Fruit Day: fresh, whole fruit supplied fortnightly by Food Fanatics, and sponsored by Chevron. Going really well, 100 pieces/fortnight. ONGOING.</p> <p>8.2 Drum Beats: program up and running 2 days/week, but new drums required. Drums sourced, but insufficient supply in Perth. McMahons have agreed to transport. RC has spoken with CB – program was previously running 2 days/week but now on hold as is a non-core activity. JB confirmed drum beats will recommence when restrictions are lifted, so P&C to reserve allocated funds as new drums will still be required. ONGOING.</p> <p>8.3 Healthy Lunchbox: discussions surrounding purchase of art supplies in lieu of on-site lunchbox prep (per previous years) due to COVID restrictions. OG proposes that kids design and create an artistic healthy lunchbox, which can then be exhibited. Concern from JB if room in existing curriculum, esp due to COVID disruptions. Suggested as school holiday activity if cannot be done at school. ONGOING.</p>	<ul style="list-style-type: none"> □ KJ, RC & SW to continue distribution of provided by Food Fanatics. □ JB to discuss with Mr Tan and other teachers to determine if art project can be done in school hours.
<p>9 Principal Updates</p>	<p>9.1 2020 requests for assistance:</p> <p style="padding-left: 20px;">9.1.1 6 x P&C members are assisting with rebranding. ONGOING.</p> <p>9.2 Dates</p> <p style="padding-left: 20px;">9.2.1 First assembly term 2: 19/06/2020. P&C invited to participate.</p> <p style="padding-left: 20px;">9.2.2 NAIDOC Week: 29/06 – 03/07/2020; cookup 30/6 + art competition 2/7. P&C to provide fruit cups / platter.</p> <p style="padding-left: 20px;">9.2.3 Colour Run: 24/07/2020. P&C to cater.</p> <p style="padding-left: 20px;">9.2.4 Sports Carnival: 07/08/2020. P&C to cater.</p> <p style="padding-left: 20px;">9.2.5 Primary Tri Carnival: 21/08/2020. P&C to cater. ?? costs to visiting schools?</p> <p style="padding-left: 20px;">9.2.6 Secondary Tri Carnival: 28/08/2020 (TBC). P&C to cater. ??costs to visiting schools?</p> <p style="padding-left: 20px;">9.2.7 Year 5/6 Camp: 24 – 28/08/2020.</p>	<ul style="list-style-type: none"> □ EB to liaise with Scholastic contact re 2020 Book Fair

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	<p>9.2.8 Book Week: 31/8 – 04/09/2020; parade likely 4/9, Book Fair ok to go ahead. ??P&C morning tea?</p> <p>9.2.9 30/10/20 Swimming Carnival. P&C to cater.</p> <p>9.2.10 5/20 – 10/20 Staircase to the Moon. PENDING COVID RESTRICTIONS.</p> <p>9.2.11 03/12/20 School Ball. P&C to cater.</p> <p>9.2.12 10/12/20 End of Year Concert.</p> <p>9.2.13 26/12/20 Year Six Graduation.</p>	
10 Upcoming Events	<p>10.1 Refer to 9.2</p> <p>10.2 August Sports Carnivals: P&C to cater using Chevron grant + Company donations. ONGOING.</p> <p>10.3 October Swimming Carnival: P&C to cater using Chevron grant + Company donations. ONGOING.</p> <p>10.4 Next P&C meeting 7.00pm 10th August 2020, OBR.</p>	<p><input type="checkbox"/> KD to advise TK re next meeting</p>
11 Contact list, new members, calendar	<p>11.1 Discussion around creating a contact list to include new members. ONGOING.</p>	<p><input type="checkbox"/> EB to handover to KD.</p> <p><input type="checkbox"/> KD to create master contact list.</p>
12 Paperless P&C	<p>12.1 EB proposed moving to electronic records for P&C, and away from binders. Will assist greatly with handover to new Committee members, and with Point 11. All agreed. CLOSED.</p>	
13 Cooperation between School Council and P&C	<p>13.1 SW is P&C rep on School Council and will liaise between the two with updates on relevant matters.</p> <p>13.2 Next meeting second week of term 3.</p> <p>13.3 Most recent Council meeting discussed</p> <p>13.3.1 <u>COVID 19 Updates:</u> school attendance data showing attendance is down, with Fridays and Mondays a particular problem. Issue is across the board, and not just Onslow School. Parents have been informed and request has gone out to try and improve numbers.</p> <p>13.3.2 <u>Website Policies:</u> have been updated. SB checked, and pointed out that at least 3 are still missing. JB to follow up.</p>	<p><input type="checkbox"/> JB to follow up on missing policies.</p>

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	13.3.3 <u>Rebranding</u> : current school logo is 30-40 years old and has morphed over that time. Concern is that it is no longer relevant, reflecting industries and infrastructure that is no longer present in the town.	
14 Meeting Close	14.1 7.45pm	