



# Onslow School Council

## Minutes

Date:	18 <sup>th</sup> March 2025	Location:	STEM Room
Meeting opened:	5:00pm	Meeting Closed:	
Chair:	Tara Colum		
Attendees:	Lisa Campbell, Tara Colum, Adam Conwell, Anna Hayden, Sallyanne Smee, Amie French, Talya Quinn		
Apologies:	Suzanne Wilson, Tamara Mott		

### Onslow School is committed to quality teaching, high expectations and success for all students

Time	Item	Discussion/Progress Report	Action Items
5:00pm	Welcome	Tara opened the meeting, welcomed those members online and new teacher reps. Previous minutes moved by TC and seconded AF	- No actions
5:05pm	Acknowledgement of Country	We would like to begin by acknowledging the Traditional Owners and Custodians of the land which we meet today, the Thalanyji People and pay our respects to their Elders past and present, as well as emerging leaders. I extend that respect to Aboriginal and Torres Strait Islander people here today.	
5:07pm	Action Register	As per action list	
5:10pm	Induction /Terms of Reference / Code of Conduct / 2025 Positions	Induction – All induction material will be uploaded to the Connect Library, includes Terms of Reference, Code of Conduct, School Business Plan and information on public school councils and boards. The Code of Conduct has been signed by new members – SS and AH. All members have received or will receive individual EV log in details to access Connect. Members will need to access Connect and complete online learning.  2025 Positions – All positions have been filled, except for one parent representative position. Two verbal nominations have been received, and	1/25 – LC to finalise nomination submission date with interested parent reps. Nominations received after this date will not be accepted. Action to be completed T2 W6.

		<p>one nomination form has been completed. LC to finalise a formal submission date with interested parent representatives and communicate that the nomination form must be received by this date. Nomination forms received after this date will not be accepted. Should more than one nomination form be received prior to this date, we will need to put this to vote to the school community.</p>	
5.32pm	Annual Report	<p>LC has commenced the school annual report. The report is a comprehensive document that provides an overview of the school's performance and activities over the past year. The report is essential for maintaining transparency and accountability, providing stakeholders with a clear picture of the school's progress and areas for improvement. School council chair to provide the school with a half page document which will be included in the report.</p>	<p>2/25 – TC to provide half page document to be included in report.</p> <p>3/25 – LC to provide draft form of annual report to school council members for review and comment prior to publishing.</p>
5.45pm	Creating communities – School Re-brand	<p>This year, Onslow School is aiming to rejuvenate its identity and strengthen its role within the Onslow Community. This initiative will involve updating the school logo and establishing a set of core values that will guide the school's commitment to students, families, stakeholders and the community. School council members are requested to be a part of this journey as the school's goal is to ensure that their identity and values reflect the aspirations of the community. To do this, the school has engaged community and brand specialist consultants creating communities, to support connections with the Onslow School Community to workshop core values, identify key themes and understand aspirations to form the foundation of the school's identity.</p> <p>Project aims to be completed by the end of Term 2.</p> <p>During the first week of April there will be staff workshops, pop ups around town and a parent workshop for community to attend and have their say.</p>	<p>4/25 – School council members are encouraged to participate in either a one-on-one session, attend pop up sessions or parent workshop. Details have been emailed to council members.</p>

6.05pm	Chevron Sponsorship	<p>Chevron sponsorship is up for renewal at the end of the 2025. A new renewal agreement will be required. Next meeting, council members will discuss the details of the current arrangement and evaluate the benefits these have provided our students. Additionally, we will consider whether we want to maintain the partnership with a focus on staffing and social impact or explore a new direction.</p>	5/25 – LC to email current agreement to council members. Council members are to review and put together some ideas for next meeting.
6.25pm	<p>Agenda items for meetings</p>	<p>Term 2 Week 6 – Tuesday 3<sup>rd</sup> June (Monday 2<sup>nd</sup> June is public holiday)</p> <ul style="list-style-type: none"> <li>- Acknowledgement of Country</li> <li>- Actions register</li> <li>- Business plan – connected community and partnerships</li> <li>- Census results</li> <li>- Budget review</li> <li>- Creating communities – update</li> <li>- Chevron sponsorship – update</li> <li>- Community questions</li> </ul> <p>Term 3 Week 6 – Monday 25<sup>th</sup> August 2025</p> <ul style="list-style-type: none"> <li>- Acknowledgement of Country</li> <li>- Actions register</li> <li>- Budget review</li> <li>- Creating communities – update</li> <li>- Chevron sponsorship – update</li> <li>- Contributions and charges</li> <li>- Booklists</li> <li>- NAPLAN results</li> <li>- Business plan – excellence in teaching and leadership</li> <li>- Community question</li> </ul> <p>Term 4 Week 6 – Monday 17<sup>th</sup> November 2025</p> <ul style="list-style-type: none"> <li>- Acknowledgement of Country</li> <li>- Actions register</li> <li>- Business plan – supportive and inclusive learning environment</li> <li>- Budget review</li> <li>- End of year planning</li> </ul>	

		- Community questions	
6.31pm	Community questions	Nothing brought up through QR Code.	
6.32pm	Meeting closed	Next meeting -- T2 Week 6 2025	

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